# Division Interaction and Affairs Committee Funds Request

# Deadline for submission is 2/15, 5/15, and 9/15.

# \*Note: Requests will be strictly assessed. Funds are awarded at the end of each application period and a division can only receive funding once per year.

## Division Information

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| --- | --- | --- | --- | --- | --- |
| Division Name: |  |  |  | Date: |  |
| Name: |  |  |  | Secretary/ Treasurer |  |
|  | Last | First | MI |  |  |

|  |  |  |
| --- | --- | --- |
| Division  Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Amount Requested in US dollars: |  | Date Needed: |  |

|  |  |
| --- | --- |
| Purpose  for funds: | Please be specific. For example, bringing Kelly Ayers to instruct 3 courses. Flight is approximately $550 and 2-night hotel stay is $300. You may also choose to use the funding to sponsor a break but be specific with amount per person and estimated number of people. Contact the committee if you are interested in an exhibitor table. |
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Total Operating Budget/Total Assets: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were you previously awarded funds? (Circle) Yes / No If Yes, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please email completed form to** [**GCalhoun@theiai.org**](mailto:GCalhoun@theiai.org)

**Check will be mailed to the Division Secretary/Treasurer and made out to the Division.**

## For IAI Use Only

|  |  |  |  |
| --- | --- | --- | --- |
| Approve/Deny: |  | Decision Sent Date: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| To: |  | From: |  |